

District 42 Officer Agreement and Release Form

District 42 Toastmasters requires that any officers holding office, whether elected or appointed, agree to and sign the District 42 Officer Agreement and Release Statement below.

Term of Office

_____ (e.g. 2010-2011)

District 42 Officer Agreement and Release Statement:

- I confirm I have read and signed the Toastmasters International Officer Agreement and Release Form.
- I agree that I will abide by the District 42 Privacy Statement which forms a part of this District 42 Officer Agreement and Release Form.
- I agree that my Name and Photograph may be used for, but not limited to, the following purposes:
 - District 42 web site
 - District newsletter
 - District Directory

Confirmation:

- I have read and agree to the terms and conditions of the District 42 Officer Agreement and Release Statement and the District 42 Privacy Statement.

Signature: _____

Date: _____

Full Name (please print): _____

District 42 Officer Position: _____

To be completed by the Officer and submitted to the District Secretary for retention.

Privacy Statement of District 42

District 42 Toastmasters will be guided by the following Privacy Statement.

- Definitions:
 - District: District means the administrative area of Toastmasters International designated as District 42, the members of the District 42 Council and appointed District officers.
 - Toastmasters Event: A Toastmasters Event includes, but is not limited to, Conferences and Conventions; club meetings, including special meetings; District meetings and educational events; advertising or promotional materials.
 - Special Meeting: A special meeting is any meeting outside of normal club meeting times, which includes, but is not limited to, end of year parties, anniversaries, joint meetings.
 - Personal Information: Personal Information includes a member's name, gender and Contact Information.
 - Contact Information: Contact Information may include a member's mailing address; home, business and mobile telephone numbers; and email addresses.
- To provide services to the members of the District, at a minimum, the following Contact Information is required: Member's mailing address; home, business or mobile telephone number; and email addresses if available.
- Any other person or entity is as defined by Toastmasters International ruling documents.
- The District Governor, or their designated officer, is responsible for ensuring the District is guided by the Alberta [Protection of Privacy Information Act](#) (for members resident in Alberta), the Government of Canada [Privacy Act and the Personal Information Protection and Electronic Documents Act](#) (for members resident in Saskatchewan) and the Toastmasters International [Privacy Policy](#), [Use of Web Pages](#) (Guidelines for club and District web pages) and [Membership and Mailing Lists](#) (Use of member contact information).
- To ensure the District is able to provide information and to carry out its legal obligations under the *Society's Act of Alberta* and [The Non-profit Corporations Act, 1995](#) of Saskatchewan the clubs of the District must provide to the District the Contact Information for the President and Vice President Education of the club.
- Should any concerns related to the use of Personal Information or Contact Information, members will direct said concerns to the District Governor of record or his/her designate.
- The District may obtain Personal Information from Toastmasters International.
- The District may use Contact Information of any member to provide the District newsletter or notification of any Toastmasters Event or information or materials the District considers of interest or need to the member.
- The District may not release any Personal Information to any organization or person outside of Toastmasters International unless the individual to whom the Personal Information pertains provides written permission or is under legal obligation.
- The District may release the Contact Information of a District officer to members of the District or the public for purposes connected to their position.
- The District may publish a Directory that contains District Officer and Club Officer Contact Information.
- The District will ensure that members' financial information for any Toastmasters Event will not be recorded by anyone other than the District Treasurer or their designate for that specific Toastmasters Event.
- Personal Information may be provided to Toastmasters International Headquarters located in Rancho Santa Margarita, California, United States of America.

Officer Agreement and Release Form

Directions:

Toastmasters International requires that any candidates running for and/or holding office, whether elected or appointed, agree to and sign the Officer Agreement and Release Statement below. Please submit your signed form to the chairman of the nominating committee.

Officer Agreement and Release Statement:

Consistent with my desire to take personal responsibility for my conduct, individually and as an officer of Toastmasters International and as a member of a Toastmasters club, I agree to abide by the principles contained in "A Toastmaster's Promise" and the governing documents and policies of Toastmasters International and my club. I will fully comply with my fiduciary duties to Toastmasters International under its governing documents and the law of the land. I will refrain from any form of discrimination, harassment, derogatory, illegal, or unethical conduct, and I understand that if I engage in such conduct, I may be responsible to reimburse Toastmasters International, my club or other clubs, or other individuals involved with Toastmasters, for any damages, losses, or costs resulting from my conduct. Understanding that Toastmasters programs are conducted by volunteers who cannot be effectively screened or supervised by Toastmasters International or its clubs, I release and discharge Toastmasters International, its clubs, governing bodies, and representatives from any liability for the intentional or negligent acts or omissions of any member or officer of my club or other clubs, or any officer of Toastmasters International.

Confirmation:

I have read and agree to the terms and conditions of the Officer Agreement and Release Statement.

Signature: _____ Date: _____

Full Name (please print): _____

District 42 Officer Position: _____