

Pathways Orientation Process For New Clubs

Group Orientation

As of June 30, 2025

1. You will be helping those attending to explore Pathways on the Toastmaster International website. Ask one member of the group to share their screen so that all can see. The others will follow along on their laptops.
2. Prior to the Orientation Session ask those participating to **sign in as some may take longer than others.**
 - a. Add member number or email address, leave password blank and hit “First time logging in? [Click here!](#)”
3. Help them to go to “Select A Path”.
 - a. If they don’t see “Go to Basecamp”: Under “Welcome, *name*” at the top center of the screen select “My Home”. Then “Go to Basecamp”. I’ve found this the easiest way to get to the proper page.
 - b. Lead them through selecting a Path: “Continue to Path Selection”, “Select Your Language”
 - i. Discuss the 6 Paths – Select “View Path Options”
 1. Select “Learn more about the Presentation Mastery Path”. Show them how similar each Path is. Level 1 the same, L2 almost the same. L3, L4, L5 Required are different but Elective Projects are almost always the same.
 - ii. Go back to the previous screen.
 - iii. Select “Take an Assessment” Do the survey and help them to pick a Path:
 1. Survey marks the top 2 as “Recommended”. Either will meet their needs and have a lot of similarities. Presentation Mastery is always a safe choice if uncertain.
4. Icebreaker Overview by Facilitator
 - a. It takes 24 or more hours before the Path they have selected is available to them.
 - b. Share your screen and a Path you are working on.
 - i. Share a project. Go through the project at a high level. They can read through all the material later. Show them how to navigate and the downloads available to them. “Resources” on the first page is important to highlight as it has the “Evaluation Resource” and other resources such as the Template for drafting the Icebreaker speech (“Ice Breaker Speech Outline Worksheet”). There is also a Template for the second Pathways project – Writing a Speech with Purpose.
 - ii. Show them how to “Complete Your Project”. Help them to “Mark Complete” if they gave the speech before the club chartered.
 1. Describe how to use the “Learned” – after giving your speech, list up to 5 things you have learned

2. Show them how to complete the “Speech Log”
 - a. Prior to giving your speech so that they can assign their Speech Evaluator. The evaluator will get access to the evaluation form that will be stored in Pathways.
 - b. Mention they can update at anytime
3. Show them the final step “Complete My Project”
- c. Show them how to find their Path and the Pathways Projects once they are available (“My Home” under “Welcome, *name*”).